Darren Brealey
Governance / Analyst

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Education

Association of Project Management
Certification
PRINCE2
Deakin University
Post Graduate Certificate
Business Management

Technical Writing

Research and publish documents
Compile integrated design documents
Facilitate stakeholder workshops
Plain English technical writing
Ensure technical document integrity
Improves business continuity
Report, escalate, set priorities
Embed safety and compliance
Translate needs into documents

Project Management

ICT Project Delivery
Risk and Issue Management
Governance Frameworks
Vendor Management
Contract Management
Program Management
Stakeholder Engagement
Security and Compliance
Business Continuity
Operational Resilience
Technical Writing
SOP Development
ICT Infrastructure Alignment
Schedule, Budget
Quality Assurance
Change Management Leadership

Professional Statement

Accomplished Project Manager and Technical Writer with 20+ years' experience in Defence, Federal Government, and critical infrastructure sectors. Specialises in researching, authoring, and publishing complex system documentation for technology programs. Adept at integrating stakeholder requirements, technical data, and operational needs into clear, accurate, and accessible publications. Proven capability in reporting, escalation management, and priority alignment, with a strong focus on safety and compliance (including operational resilience in NEMA's 24/7 environments). Brings deep technical skills in ICT infrastructure delivery, integrated logistics, governance, and risk assurance.

Core Competencies

- **Research, Author & Publish** – Compiles system-wide technical documentation integrating processes, people, and tools into plain-English, publication-ready outputs.

- **Reporting & Escalation** – Maintains structured progress reporting, risk escalation pathways, and priority alignment with program objectives.

- **Stakeholder Management** – Engages Defence, Government, vendors, and cross-disciplinary technical teams to unify requirements.

- **Safety Leadership** – Embeds safety behaviours into project delivery, aligning with enterprise strategies (NEMA emergency continuity).

- **Technical Skills** – ICT infrastructure, Integrated Logistics Support, asset management, systems engineering, governance frameworks, quality assurance, and SOP development.

Experience

ICT Project Manager
S4GE Pty Ltd (May 2025 – July 2025) – Consultant

Castlepoint Systems
- End-to-end delivery of a compliance platform across three Commonwealth clients including AFP and DFAT.
- Oversees governance controls, milestone tracking, and stakeholder reporting aligning to contractual obligations.
- Manages project registers, reported risk escalations and assurance for regulated security requirements.

Senior Governance Officer
Hays Recruitment (Sep 2024 – May 2025) – Consultant

Australian Electoral Commission
- Researched, authored and published governance artefacts including SOPs and policy-aligned plans.
- Reported and maintained structured reporting to Assistant Directors on risk status and compliance progress.
- Facilitated stakeholder briefings and supported executive reporting.

Business Analyst
Hudson Australia (Jan 2024 – Jun 2024) – Consultant

National Emergency Management Agency
- Researched, developed and mapped SOPs to legislative requirements and operational fields.
- Delivered artefacts to support change impacts and data governance frameworks.
- Led continuity planning workshops across 24/7 operations and maintained processes critical to public safety.

Tender Secretariat
Terra Schwartz Pty Ltd (Dec 2023 – Jan 2024) – Consultant

Australian Defence Force - Joint Transition Authority
- Compiled technical, commercial & policy needs into tender packs and tools for a services contract.
- Managed secure SharePoint tender portal ensuring probity, access control, and full audit trail.
- Delivered razor-sharp briefings and high-impact presentations, exceeding stakeholder expectations

Project Manager
Project Services International (Oct 2021 – Oct 2023) – Consultant

Australian Defence Force - Aerospace Combat Systems
- Maintained Integrated Master Schedules for the JSF program.
- Facilitated multi-agency workshops; distilled stakeholder inputs into concise, technically accurate publications.
- Delivered comprehensive reporting and escalation briefs to CASG directors.

Pacific National
- Delivered three national ICT compliance infrastructure projects.
- Led user acceptance testing, cutovers, and risk-based schedules across five states.
- Directed vendors and internal teams to achieve operational integrity with zero downtime.

Senior Project Consultant
Ajilon (Aug 2008 – Jul 2013)

VicTrack
- Controlled $175M budget for the Digital Train Radio Safety project
- Led engineering and IT teams and built a digital master project plan, unifying multiple sub-projects

National Australia Bank
- Enhanced procurement, asset tracking, risk management and relocation of networks to offshore data centres.
- Engineered HR change management strategies, driving workforce transitions with zero friction

Technical Rail Planner
Network Rail (Nov 2013 – Jul 2021)

- Oversaw critical rail asset maintenance schedules and network safety compliance.
- Delivered risk mitigation strategies, performance metrics, and infrastructure reporting tools.
- Acted as Diversity & Inclusion Champion within cross-functional teams.
- Scheduled and optimized rail asset inspections, ensuring flawless regulatory compliance
- Turbocharged maintenance workflows, slashing service disruptions and response times
- Led asset lifecycle transformations, driving efficiency and crushing costs
- Commanded track maintenance projects, delivering precision scheduling and flawless execution
- Strengthened stakeholder partnerships, maximizing efficiency and operational excellence
- Engineered risk mitigation strategies, driving safety and asset longevity

Volunteering

Kyneton Theatre Company (Oct 2004 - Dec 2008)
- Secretary
  Kyneton Theatre Company, Kyneton, Victoria, Australia
  Arts and Culture

Network Rail (May 2019 – Jul 2021)
- Diversity and Inclusion Champion
  Network Rail, Clapham Junction, London, UK
  Civil Rights and Social Action

Recommendations and Feedback

Australian Electoral Commission (Sep 2024 – Dec 2024)
- A heart felt thank you and farewell from the section. The work you have done with the Governance doctrine has advanced us further and has established a solid foundation to follow. It has been a pleasure having you in the team.

Network Rail (Nov 2013 – Jul 2021)
- Covid really brought home the distance between families and mine are a lot closer than Australia. I hope you're doing well Darren. Family is the most important thing and as you've shown it was the right decision. You were a massively valued part of our team, and I know it would have been difficult making such a big life change (to move back to Australia).

VicTrack (Aug 2009 – Jul 2013)
  You are a solid, detail orientated valuable member of the team. I found you to be honest, reliable and engaged with the tasks and deliverables assigned to you. I would have no hesitation in recommending you, and I would engage you again, should the opportunity arise in the future.

References

David Long, Assistant Coordinator-General – National Crisis Operations
National Emergency Management Agency (NEMA)
Darren reported to David

Jo Taylor, Assistant Director–Governance – Parliamentary, Governance and Assurance
Australian Electoral Commission (AEC)
Darren reported to Jo